



**RE: Re-roofing**

**Dear Resident:**

**We will be starting the re-roof on your building on next **Tuesday 4/5/2011** weather permitting.**

**This work will take approximately 5 days to complete. Our work hours are 8:00 a.m. to 4:30 p.m.**

**With this work, we ask you to take the following precautions:**

- 1. Working on the roof often causes interior vibrations, please remove any valuable items from walls or shelves.*
- 2. Please move breakable items away from the outside eaves (i.e., glass tables, especially items that could cause an impalement injury to a worker).*
- 3. Please keep cars 25' away from our work trucks. We will post a notice at any parking spaces needed to access the roof for removal or loading of the roof.*
- 4. Keep windows closed during the day to prevent roof dust from entering.*
- 5. Also, covering items like TV's or computers to protect them from dust is a good precaution.*

*We will be cleaning out the gutters with work and some debris will fall onto the patios or balconies below; some are inaccessible for clean up, so please just let us know if you need help with any debris cleanup.*

**Thank you in advance for your cooperation. If you have any questions or concerns, please do not hesitate to give us a call.**

**David Burrey, Owner**